THE MANDEVILLE SCHOOL
BELIEVE · ACHIEVE · SUCCEED

06 September 2026

Dear Parents/Carers,

**Behaviour, Punctuality and Rewards Update**

As we begin the new academic year, I would like to inform you of a few updates to our behaviour systems at The Mandeville School.

Our school values are ‘believe, achieve, succeed’. Excellent behaviour for learning is essential for our students to ‘achieve’ and ‘succeed’. Our aim is to continue raising expectations and maintain high standards, whilst ensuring that students have opportunities to reflect on their behaviour, make positive improvements and be recognised for their achievements.

## Recognising and Rewarding Positive Behaviour

It is our aim to ensure that excellent behaviour for learning is recognised and rewarded. Students will receive achievement points linked to the Mandeville Mindset. In addition to this, we will be making positive phone calls home, holding celebration assemblies and offering rewards trips. Each week, students who demonstrate **positive or improved behaviour** will be recognised and rewarded with a postcard home.

In addition, every half term, **two students** from each year group who have excelled, will be invited to enjoy morning or afternoon tea and cake with the Head of School. This will provide further recognition and celebration of their excellent conduct and commitment to our school values.

We remain committed to creating a culture where we have high expectations of our students, whilst celebrating their hard work and achievements.

## Mobile Phone Pouches

Mobile phones can be a significant distraction during the school day and can negatively impact students’ concentration, learning and social interactions. The government have banned the use of phones in school. The mobile phone pouch allows students to safely store their phones throughout the school day, helping them to remain fully engaged in their education, whilst also allowing communication with home before and after school. We therefore ask all parents and carers to ensure that the phone pouch is purchased for £10 via Arbor Pay and brought into school by your child. Students will not be allowed to bring their phone into school without a mobile phone pouch. Your support is essential in ensuring that this system operates effectively and consistently for all students.

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**Every Minute Matters – Punctuality to Lessons**

At The Mandeville School, we believe that **every minute of learning time matters.** We also recognise and promote punctuality as an important life skill that will support students both in school and beyond. Students are given three minutes to ensure they arrive at their lesson on time. The only exception to this is after break and after lunch where students are expected to be in lessons by 11:35am and 1:15pm.

As part of the 'Every Minute Matters' drive, the pastoral team will collate the total number of minutes a student is late to lessons each week. Students will be expected to make up missed learning time during a **Friday SLT detention,** where they will have the opportunity to complete homework or engage with Reading Plus. Parents/carers will be informed of the number of minutes of learning time their child has missed and the length of time they will be required to attend on the Thursday before the detention on Friday .

We hope that by keeping you informed, we can work together to support students in recognising the importance of being punctual and making the most of every learning opportunity.

**Negative Behaviour Logs**

The vast majority of our students adhere to our behaviour policy every day, however we do recognise that sometimes they will get it wrong and need a sanction and a fresh start following this. We teach our students the importance of not disrupting the learning of others, therefore where a student's behaviour has been persistently disruptive, there needs to be an escalation in the sanction given.

- Students who receive **five or more** negative behaviour logs during a school day will be placed in Reset on the following school day. This will provide an opportunity for students to reflect on their behaviour and reset going forwards. This intervention will be supported by the Intervention Lead and the students Head of Year

- Students who receive **between two and four** negative behaviour logs will complete a **60-minute SLT Multiple Log Detention on the same day.** This allows students to complete their sanction promptly, while reviewing their behaviour and reflecting on how they can ensure the following school day is positive.

- All other individual negative behaviour logs will continue to result in a **30-minute after-school detention**.

We have decided that all detentions will take place on the same day, so students are able to have an immediate consequence and then have a fresh start the following day.

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**Reset (Internal Suspension)**

The timings for Reset have changed. Previously, students attended Reset from 8:45am until 3:15pm. The new timings will be **11:00am until 4:00pm.**

This change has been introduced to reduce the amount of time students spend out of normal lessons and to minimise the amount of first-hand teaching they miss. Students will be given the opportunity to reflect on their behaviour during social times and after school, working alongside the Intervention Lead and their Head of Year.

On the rare occasion that the pastoral team may need to investigate a serious incident, this may require the student being in reset from arrival to school pending investigation, however this will be communicated in advance to parents/carers. Should a serious incident occur during the school day, the student will be placed in Reset whilst the incident is being investigated. In that instance, the student will be dismissed at 3:15pm.

We continue to welcome and value your support as we work together to continue to raise our expectations for all of our students. At the same time, we will continue to explore every opportunity to reward students for their hard work, academic progress, improvements in behaviour, positive attitude to learning and commitment to the wider school community.

Thank you for your continued support.

Yours sincerely,

J.Boateng

**Mr Boateng**

**Assistant Headteacher - Behaviour & Attitudes**

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